

RESOLUTION NO. 2011-127

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE AUTHORIZING THE CONTINUATION OF THE ELK GROVE AFFORDABLE HOUSING LOAN COMMITTEE AND AMENDING COMMITTEE RESPONSIBILITIES

WHEREAS, in order to protect the health, safety and welfare for the community and ensure that adequate housing for very low and low income households is provided in the City of Elk Grove, the City provides loans to developers of affordable housing projects to assist in construction financing; and

WHEREAS, the City Council approved the creation of the Affordable Housing Loan Committee, and wishes their continuation until further notice; and

WHEREAS, the Committee will continue to assist in the selection of projects to receive loans from the Affordable Housing Fund and Very Low Income Housing Trust Fund fee programs.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove establishes the Affordable Housing Loan Committee (the "Committee") as set forth herein:

Section 1: Type and Composition. The Committee will be a standing committee which consists of three members. Each member and designated alternates must be approved by a majority vote of the City Council. The first member will be the City's Finance Director or his or her designee. The second member will be an individual and alternate recommended by a local non-profit or not-for-profit affordable housing advocacy group. The third member will be an individual and alternate selected by the Northern California Building Industry Association. Alternate candidates shall meet the same criteria as appointee members and shall serve on the Committee in the event a regular member is a submittee of a loan request and is unable to review his or her own loan request.

Section 2: Term. The terms of the members shall be two years. There shall be no maximum number of terms that may be served by an individual member.

Section 3: Qualifications. Each member of the Committee must be at least 18 years of age, be registered to vote, and be a United States citizen in good standing. Each member must possess experience in affordable housing development and finance. Committee members are not required to be residents of the City, but must have an interest in promoting the development of affordable housing in the City.

Section 4: Staff Support. Staff will be responsible for processing and reviewing complete loan applications within 45 calendar days. Upon review of complete loan applications for both Conditional Funding and/or Funding Commitments, staff will provide a loan recommendation to the Committee for consideration. Staff will inform

loan applicants of the Committee's decision to recommend or deny a loan for a project to City Council. If the Committee decides to recommend a loan to a project, staff will prepare the final staff report and presentation to City Council for review at the next feasible regular Council meeting. If the Committee decides to recommend denial of a loan, staff will work with the applicant to reach a mutually agreeable loan commitment or will forward the loan to the City Council at the applicant's request.

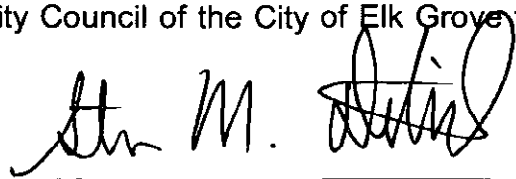
Section 5: Meetings. The Committee shall meet monthly, at a date and time determined possible by the Committee and staff, or as necessary to achieve the Committee objective. The meetings shall occur at a City-owned facility and notice of the meetings will be managed by the City Clerk.

Section 6: Responsibilities: The Committee will evaluate loan applications submitted for the Affordable Housing Loan Program. The Committee will be required to submit a recommendation for a loan application to Council within 60 days of their initial meeting to discuss the loan application. If no recommendation is provided within 60 days, the application will be deemed denied. The Committee will also be responsible for monitoring the operating performance of the City's loan portfolio, and providing recommendations to staff on the management of any issues that arise with management of the City's loan portfolio. The Committee will meet once each calendar quarter to discuss the operating performance of the City's loan portfolio. The Committee may request from staff the City reports deemed necessary to monitor the performance of the City's loan portfolio.

Section 7: Funding. The Finance Director and/or his or her designee will serve on the Committee as part of the normal course of City business. The two non-City members will not receive compensation, but serve on a volunteer basis.

Section 8: Appeal. If a loan request does not receive a recommendation for approval by the Committee within 60 days of their initial meeting to discuss the loan application, the request will automatically be forwarded to the City Council for consideration. A formal request to appeal the Committee's decision is not required.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 22nd day of June 2011.



STEVEN M. DETRICK, MAYOR of the
CITY OF ELK GROVE

ATTEST:


JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:


SUSAN COCHRAN, CITY ATTORNEY

**CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2011-127**

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

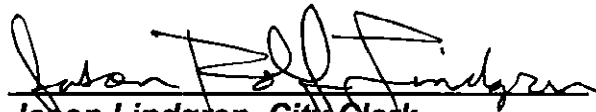
I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on June 22, 2011 by the following vote:

AYES : **COUNCILMEMBERS:** *Detrick, Cooper, Davis, Hume, Scherman*

NOES: **COUNCILMEMBERS:** *None*

ABSTAIN : **COUNCILMEMBERS:** *None*

ABSENT: **COUNCILMEMBERS:** *None*


**Jason Lindgren, City Clerk
City of Elk Grove, California**